

THE DRUMMOND FOUNDATION

Request for Applications (RFA) 2017-2018

FRAMEWORK:

The Drummond Foundation invites applications for Grants from clinical investigators working in Canada who are interested in aging-related research and in improving the quality of life of socially, mentally, or physically disadvantaged older adults and their families. The applicants are eligible if they are **new** to the Drummond Foundation and are:

- 1- an **early-career** investigator (within 6 years of first university or clinical appointment),
or
- 2- a mid-career or senior investigator clearly making a bridge to a **new field**

Applications will be judged on their scientific merit (quality of the research approach, originality, feasibility) and the potential impact of results.

The individual applicant may request a maximum of **\$25,000** for a one-year period.

NB: The Principal Investigator must have a University and/or Research Institute appointment to administer funds via a Canadian university-affiliated account.

APPLICATION PROCESS:

The Application process is composed of two phases:

Phase 1: A Letter of Intent, submitted by May 15, 2017, will be evaluated. Investigators will be notified by June 30, 2017 as to their eligibility to submit a Grant Application.

Phase 2: Eligible Grant Applications are then due no later than August 31, 2017.

LETTER OF INTENT FORMAT:

Investigators interested in submitting an application should submit a Letter of Intent of 500 words by May 15, 2017. The Letter of Intent must include the following:

- name of project at top of page
- a concise summary of the project objectives and how they relate to Drummond Foundation objectives
- names and university affiliations of Principal Investigator and associates
- confirmation of Principal Investigator's appointment to administer funds via a Canadian university-affiliated account
- duration of study

Curriculum vitae of Principal Investigator must be attached. The curriculum vitae does not form part of the 500-word count of the Letter of Intent.

Letters of Intent must be e-mailed to:

office@drummondfoundation.ca

All Letters of Intent will be acknowledged.

GRANT APPLICATION FORMAT:

The Grant Application must be submitted by e-mail to the Drummond Foundation. Text must be spaced at 1.5 and left-aligned. Font size must be 12, letter-quality type. The research proposal part of the application must not exceed 5 pages of text. The application must include the following sections:

- **A TITLE PAGE:** Title of proposal, names of Principal & co-investigators, Principal Investigator's telephone, fax, e-mail, and postal address, total funds requested, and name and address of institution and Director of Research where research funds will be administered,
- **A BUDGET:** A budget and timeline for the entire project must be provided. This will include a declaration of any potential budgetary overlap with other sources of funding for this project. Budget requests may cover costs of small equipment, software, consultation, and release time for the principal investigator to conduct this research.
- **AN EXECUTIVE SUMMARY:** An Executive Summary of 250 words, suitable for a non-scientific audience is required.

- **THE RESEARCH PROPOSAL (maximum 5 pages)** to include:
 - **STUDY OBJECTIVES:** identify key research question(s) and hypotheses (where appropriate)
 - **PRESENT STATE OF KNOWLEDGE:** provide theoretical and empirical rationale for the proposed study, citing relevant literature.
 - **METHODS:** describe study design, site(s) where research will be conducted, sampling strategy and method for data collection, and analysis. For quantitative studies, define independent and dependent variables, and state specifically how they will be measured; provide justification for sample size. For qualitative studies, methodology and analytic method must be adequately described.
 - **IMPACT OF RESEARCH:** It is important to clearly address the gap(s) in research the proposal addresses, as well as the impact findings will have on the health and well-being of older adults, family caregiver(s), and/or health policy/practice.
 - **DISSEMINATION / KNOWLEDGE TRANSLATION:** describe how results will be communicated to relevant audiences.

- **ORDER OF APPENDICES** (beyond the 5 page Application text):
 - **SCIENTIFIC REFERENCES** cited in text.
 - **APPROVAL** from a Research Ethics Board (this may be received up to November 15, 2017)
 - **LETTERS OF SUPPORT** from agencies where work will be carried out.
 - **CONDENSED (2 pages) curriculum vitae** describing each investigator's education, research training, academic positions held, and publications over the last 5 years.
 - **OTHER**, if desired.

CONDITIONS:

- 1- **A FINAL DRUMMOND FOUNDATION REPORT** of 2000 words is to be submitted no later than **March 31, 2019**. The **Final Report** must include: a 250 word structured Abstract and a Report with the following headings and information: Objectives, Design, Setting, Participants, Main Outcome Measures, Results, and Conclusions. The latter must include a statement of impact of funding and research conducted.
- 2- **ACKNOWLEDGMENTS:** The Drummond Foundation must be acknowledged in all knowledge translation activities and must be supplied with copies of all publications and media coverage emerging from the funded project.

The Drummond Foundation retains the right to conduct a site visit during the course of the work.

The Drummond Foundation will retain 10% of the Grant amount which will only be paid upon the receipt of the Final Report to the Drummond Foundation by the specified deadline.

Successful applicants who accept funding, but fail to adhere to conditions of the Grant may be asked to return funds.

PROCEDURES:

Any and all materials pertaining to each Grant Application must be received in the office of the Drummond Foundation by **August 31, 2017**. Accompanying Research Ethics Approvals will be accepted up to November 15, 2017.

Completed Grant Applications should be e-mailed as a pdf to:

office@drummondfoundation.ca
 The Drummond Foundation
 c/o P. Stuart Iversen
 1350 Sherbrooke Street West, Suite 1201
 Montreal, Quebec H3G 1J1

Qualifying Applications will be reviewed by the Drummond Foundation's Scientific Advisor and a panel of reviewers. Please note that reviews of the Applications will not be made available. All Grant Applicants will be informed of their status and successful Grant recipients will be contacted on or before **January 31, 2018**.

Questions? Contact:

Michèle Modin
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